

General Reminders

Parents should insure that Mrs. Carlson or an 'adult in charge' is present before leaving student at any rehearsal or performance site.

Rehearsal expectations:

The Williamsburg United Methodist Church allows us the use of its building for our rehearsals. As such, we encourage all students to be respectful of the building and any other groups or individuals that may be sharing the building during our rehearsal times. We are grateful for the use of the space as well as the use of the church music stands during rehearsal.

- Students are expected to arrive on time and be tuned and ready to play promptly at the scheduled rehearsal time.
- Upon arriving at church, remember to find a stand for yourself.
- At the end of rehearsal, remember to return the stand.
- Stands should be lined up neatly in the choir room of the church.
- *Remove all rings.*
- When rehearsals are overlapped, please arrive and leave quietly for the least disruption to rehearsal.
- Plan to talk to your friends *before* or *after* rehearsal.
- Students are expected to practice the music at home so that we can *refine* the parts during rehearsals. Individual spot checks will take place during rehearsal.
- No student is allowed to leave the grounds during breaks.
- No perfume, cologne, or aftershave may be used during rehearsals or concerts.
- Students are expected to exhibit appropriate and respectful behavior at all times. Disciplinary problems may result in suspension with no refund of tuition.

Alto and bass flutes:

- Playing the alto and bass flutes is a privilege. The alto flutes belong to Mrs. Carlson. The bass flute is on loan.
- Students are expected to show that they care for their own flute before they will be allowed the privilege of playing the big flutes.
- Mrs. Carlson will assemble and put away the alto and bass flutes.
- These flutes are expensive to replace. They are insured for major problems: however, the flute choir will have to pay for small adjustments and dent removal. *Please be extremely careful as you handle these instruments.*

Piccolo:

- Piccolo players provide their own piccolos.
- Please let Mrs. Carlson know if you own a piccolo.

Music:

- Students will be given Xerox copies of the music, and a notebook to hold the music.
- Please put the music directly in the notebook (i.e. not in plastic sleeves), so that it can be marked on easily.
- All music needs to be returned (copyright regulation) at the end of the session.
- The notebooks belong to the students.
- Replacement fee for lost or broken notebook is \$5.
- Replacement fee for lost notebook and music is \$15.
- Should a student be given an original part at a rehearsal or concert, the student is responsible for returning that part *immediately* and in good condition. If the part is lost or damaged, the student will be held responsible for the cost of replacing the music.

Attendance:

- Students should attend at least 80% of rehearsals.

- Students are expected to participate in dress rehearsals and concerts unless a conflict has been reported at least 6 weeks in advance of the concert date.
- Should a student need to miss a rehearsal, a parent should notify the director by email (mcarlson@widomaker.com) at least two days in advance of the rehearsal.
- Attendance is taken at all rehearsals and concerts. Tardiness or early departure will be counted as 1/2 absence. Should excessive absences occur, the Director has the discretion to take any of the following actions: 'audition' the student on music covered during missed rehearsals, request that the student take some private lessons on the material, suspend the student from the upcoming concert, or suspend the student for the season.
- Students who expect to miss more than 20% of rehearsals in a session may opt out of that session. However, there will be no reduction in tuition.
- The flute choir is sometimes asked to perform for special functions without much advance notice. There will be flexibility with attendance expectations for these concert requests or any last minute schedule changes we need to make.
- Flute Frenzy will play for the Sunday services at Williamsburg United Methodist Church several times during the year. This is our 'thank you' to the church for allowing us rehearsal space. You will be given as much advance notice as possible.
- Students must honor their commitments to concerts. There can be no last minute changes. Because this is chamber music, missing or unbalanced parts make the performance either very difficult or impossible.
- Students are asked for information about participation in extra curricular activities **only** to help with the allocation of parts.
- Rescheduled sports activities (or other activities) cannot interfere with participation in a performance or dress rehearsal.

Rehearsal schedule:

- The rehearsal times for the fall and spring session are:
 - 6th - 8th graders: 6:00-7:15 p.m.
 - 9th - 12th graders: 7:15-9:00 p.m.
 Times are subject to change as we approach concerts.
- Summer session schedule will be announced at a later date.
- Check the Flute Frenzy website (<http://www.flutefrenzy.org>) for up-to-date information.
- Dress rehearsal is the last rehearsal before the concert date. No special attire is required. It is a 'run-through' of the concert. Rehearsal time may be changed at the discretion of the director. Prior notification will be given.
- Rehearsals will be at Williamsburg United Methodist Church, unless notified otherwise.

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Guidelines for the Audience:

The concert experience is something very special, both to the performers and to the audience. The following behavior guidelines will help provide the proper atmosphere for audience and performer:

- Be as quiet as possible, i.e. no talking, no noisy candy wrappers, no cell phones, pagers, watch alarms, and/or noisy jewelry.
- Arrive early and remain for the entire concert. If it is necessary to enter or leave in the middle of a performance, wait for the applause between pieces. **Exception:** Remove an unhappy child from the audience immediately.
- Applaud between pieces - not between movements. Please check your program or listen carefully to the director's description of the music. When the director drops hands down and turns to the audience, the piece is finished.
- Take photographs before or after a performance. Flash and shutter noise are distracting to the performer.

Guidelines for the performer:

- Students will be instructed as to arrival time for concerts, which will usually be 30-60 minutes before the

concert time, to allow for tuning and warm-up.

- When the audience acknowledges a performance with applause, the performer should bow to show appreciation.
- When performing a work where the composer is present, acknowledge the composer before taking your own bow.
- At the end of the performance, greet audience members warmly and with appreciation. This is not the time to critique your performance. Accept their compliments graciously.

Concert Dress:

- Wear comfortable clothing. Avoid outfits that attract more attention to you than to the performance.

- Informal dress:

Fall and Spring:

Flute Frenzy shirt

Black pants

Black shoes/sandals and black socks

No flip-flops

Summer:

Flute Frenzy Shirt

Khaki pants

Brown shoes/sandals and brown socks

No flip-flops

- Formal dress:

Long black skirts, long black dresses or pants

Black shoes and black socks or black hose

GIRLS: Black tops, preferably with sleeves (no spaghetti straps, no midriffs showing)

BOYS: Black or white shirts and silver ties

Communication:

- Communication with band directors and teachers is extremely important. Each member should submit a completed 'Director/Private Teacher Recommendation Form' with their registration form. All members are encouraged to participate in band, orchestra, or private lessons.
- All members are encouraged to participate in District Band auditions, if eligible.
- Schedule changes and specifics for concerts will be communicated via announcements at rehearsals and by **e-mail**.
- Mrs. Carlson enjoys receiving feedback from members with their musical concerns or suggestions.
- Parents should address only specific music questions to Mrs. Carlson. General concerns, questions or comments should be addressed to the board.

Other Supplies:

- All piccolo players should own a flute stand and bring it to rehearsals and concerts.
- Optional equipment: tuner, metronome